Last update: March 2016

# MISSIONS OF THE EUROPEAN UNION, ACCEDING COUNTRIES, ASSOCIATED COUNTRIES, NORWAY AND SWITZERLAND REPRESENTED IN KOREA

# **EMERGENCY GUIDELINES FOR CITIZENS**\*

#### 1. GENERAL

A crisis could be a natural disaster (flood, earthquake, explosion of nuclear power plants etc.), civil disorder or armed conflict.

This pamphlet contains advice on personal action in the event of a crisis and recommendations concerning individual preparations for possible evacuation.

In case of a crisis you should try to obtain as much information as possible about the development of the crisis through American and Korean news broadcasts. Your Embassy will also try to provide information in your language and/or English through the American (AFN) and local (KBS, MBC) radio and/or television network. You should be aware of any particular instructions or advice issued by your Embassy. In the case of certain EU Embassies this may be found on the Embassy's website. We advise you to keep a portable radio (with spare batteries) to hand, as well as a list of the frequencies of the stations named. (See Annex 1).

In a crisis, EU states will try to coordinate their actions through a joint crisis unit.

#### 2. PERSONAL/INDIVIDUAL PREPARATIONS

# A) Record of Property and Valuables

Keep a list of private property/valuables and deposit a copy with friends or your insurance company in your home country.

# B) Private Vehicles

Keep your vehicle fully operational (tank filled up, small stock of fuel in the house). In the event of an evacuation, the use of your private vehicle is strongly not recommended. In the event of military build up, MARTIAL LAW will be inevitable, which as a result will restrict movements.

<sup>\*</sup> These guidelines are a model document, agreed upon by the EU Crisis Management Group, which each participating Embassy should adapt to its national emergency plan and specific needs.

# C) Passports and personal documents

Prepare a small handbag (kept to hand) with essential personal documents as:

- Passports and residence card(s) for you and your dependants and foreign servants;
- Vaccination documents;
- Insurance policies;
- Personal documents.

# D) Local / foreign exchange

Keep a reasonable supply of local and foreign exchange (Euro or US-dollars). Ensure your credit card(s) are valid, which will be of help when you are evacuated to another country.

# E) Personal equipment and supplies

In case you need to move to a safer place within Korea or to another country, prepare an emergency pack of essential items (keep it light, you must be able to carry it yourself).

Be advised that it will be very unlikely for you to get the opportunity to carry these items in the event of a military evacuation.

A small handbag with your personal belongings as mentioned in C) are essential!

- Clothing according to season (cool evenings!) and strong shoes;
- Woolen blanket or sleeping bag and perhaps an air mattress;
- Washing kit; hygienic articles, baby articles, insect repellant etc.;
- Portable transistor radio and spare batteries;
- Flash light and spare batteries;
- First aid box and personal medicines;
- Water and canned or vacuum packed food for one or two days;
- Dishes and cutlery (camping set?), camping cooker;
- Also take your spare spectacles.

In the event of a critical political development, instructions will -if circumstances permit- be given by your Embassy.

! STAY HOME AND KEEP IN CONTACT WITH YOUR EMBASSY!!! DO NOT ATTEMPT TO VISIT YOUR EMBASSY IN THE EVENT OF A CRISIS!

### F) Registration

In order to allow for Embassies to properly plan and prepare protective measures they need to have accurate figures of EU citizens in Korea. You can help in this by following your Embassy's local procedure and ensuring you know how to access your Embassy's Travel Advice in the event of a crisis, and updating your contact details when changed.

# G) Biological and chemical threats

One of the risks identified by the RoK authorities in the event of conflict is the threat of Biological and Chemical Weapons. Protection in the event of the deployment of such weapons depends on the nature of the attack. You are advised to follow the advice of the local authorities and remain in contact with your Embassy.

Biological and chemical (B&C) threats might be used in an armed conflict on the Peninsula. In the event of an attack using B&C weapons, and if local advice is unavailable, you are advised to reduce the airflow by closing all windows and doors, sealing all points of airflow with plastic sheet or wet towels fastened with tape. You could do so in the entire house or perhaps even better choose one room (e.g. a room in the centre of the house with no windows) as your shelter.

#### H) Korean Guidelines and Emergency Shelters

It is advisable to be aware of the Korean guidelines of what to do in an emergency situation, ranging from natural disasters to terrorist attacks (including biological and chemical threats) and to industrial accidents. The Korean authorities have guidelines, in English at this website:

### http://www.mpss.go.kr/en/

Below is the symbol for a shelter which should be looked for when seeking a safe area in the event of emergency.



You can also look for shelters near you online. This website is available in Korean only so we suggest that you ask colleagues and friends to assist you in confirming where the shelters are near your house and place of work.

http://www.safekorea.go.kr/dmtd/contents/civil/est/EmgnEqupList.jsp?q\_menuid=M\_NST\_SVC\_0 3 04 01

[For information when you enter the website the first box asks for your city/province, the second box for your district (Si/Gun/Gu) and the third box for your local area (Eup/Myun/dong). The Final box type asks for the type of facility you are looking for - shelter is the last on the list.]

Korean authorities have launched a new application for smart phones which allows to find the location on shelters nearby.

The application can be downloaded under a Korean name only and it is in Korean language but shelter locations can be found in English.

Please note that possible change of use and/or of the conditions of the registered shelters are not updated on a regular and frequent basis and it is therefore advisable to verify the location of a shelter nearest to your residence/workplace through an independent source (i.e. through co workers, apartment/office building maintenance office, private visit).

Finally please bear in mind that these shelters, mainly due to space constraints, are not equipped with facilities that allow extended periods of stay, ie. not more than a few hours and you should be prepared to cater to your most urgent needs (eg. food, water, medication) by yourselves.

#### 3. PREPARATION FOR AN EVACUATION

# A) General

In the event of evacuation it may not be advisable to risk proceeding on an individual basis. In the area of Seoul and in the risky areas, it is probably better, initially, to maintain a stay-put policy and/or remain at home. You can then seek the advice of your Embassy.

This policy may also apply (in general) to natural disasters.

In the event of civil disorder, however, it may be advisable to move to a safer part of Korea or to leave the country, especially if you have sufficient warning. Always try to inform your Embassy of your departure or other movements.

In case of emergency, there is a warning sirens system which will sound in all public places (Please note that simulations take place regularly). See annex 2.

If your Embassy recommends evacuation either to a safer part of Korea or to another country, you should be aware of the following:

- Participation in such an evacuation is entirely of your own volition and at your own risk;
- Participation in such an evacuation will be at your own expense. Any costs borne by your Embassy will have to be refunded at a later date;
- Your Embassy will not be responsible for any personal damages or losses you may suffer;
- Children, sick or wounded persons and women should be dealt with first.

# B) Individual action

Please stay at home. Notice of intention to evacuate and instructions on individual action will -if circumstances permit- be announced by your Embassy. AFN at 102.7 MHz and television will also broadcast messages on an evacuation. See Annex 1.

# Communications / liaison

EU Embassies cannot guarantee that vital information will reach everyone in time. You should therefore make every effort possible, even if the local telephone network fails, to keep in touch with your Embassy or any of the contact points. In a real emergency you could try to establish contact through one of the US installations though, there is no guarantee of assistance.

# 4. WARNING SIRENS

See Annex 2 for details of warning sirens.

#### 5. KOREAN EMERGENCY TELEPHONE NUMBERS

See Annex 3.

# 6. CONTACT POINTS

A list of important addressees and telephone numbers is contained in Annex 4.

Ensure that all your family members read this paper and have a copy of it.

# Annex 1

# AFN Korea 전국방송망

0505-724-6496

작전 지역 (Area)	위 치 (주요 송출대상) major place of broadcasting	지국소재 여 부 (기지명) station	TV(Ch) (송신출력)	할당(MHz) assignment 영상(MHz) video 음성(MHz) audio	FM(MHz) (송신출력)	AM(KHz) (송신출력)
П	SEOUL 서울 (Youngsan Cp., Hannam Village, Cp. Market 외)	O (Young- san Cp.)	34(UHF) (30k)	590-596(593 ) 591.25 595.75	102.7 (5k)	1,530 (5k)
	Uijongbu 의정부 (Cps. Red Cloud, Falling Water, Assayons, Sears, Stanley, LaGuardia 외)	O (Camp Falling Water)	58(UHF) (100)	734-740(737 ) 735.25 739.75	88.5 (100)	1,161 (250)
	Munsan 문 산 (Cp. Pelham 외)	-	49(UHF) (5k)	680-686(683 ) 681.25 685.75	88.5 (50)	1,440 (5k)
	파주리 (Pajuri Area)	-	19(UHF)	500-506(503 ) 501.25 505.75	88.5	1,440
	Tongduchon 동두천 (Cps. Casey, Castle, Nimble, Hovey, Mobile 외)	-	49(UHF) (1k)	680-686(683 ) 681.25 685.75	88.3 (250)	1,197 (1k)
	Chunchon 춘 천 (Cp. Page)	-	2(VHF) (100)	662-668(665 ) 54-60(57) 55.25 59.75	88.5 (50)	1,440 (250)

III	OSAN 오산 공군기지 (Osan Air Base) Pyongtaek	O (Osan AB)	49(UHF) (100)	680-686(683 ) 681.25 685.75 734-740(737	88.5 (30)	1,359 (1k)
	평 택 (Cp. Humphreys 외)	-	58(UHF) (100)	735.25 739.75	88.3 (50)	1,440 (1k)
	Wonju 원 주 (Cps. Long, Eagle 외)	-	58(UHF) (100)	734-740(737 ) 735.25 739.75	88.3 (50)	1,440 (250)
IV	군산 공군기지 (Kunsan Air Base)	O (Kunsan AB)	49(UHF) (2.5k)	680-686(683 ) 681.25 685.75	88.5 (250)	1,440 (1k)
	광 주 (Kwangju)	-	-	-	88.5 (50)	-
	DAEGU 대 구 (Cps. Walker, Henry, George 외)	O (Camp Walker)	12(VHF) (1k)	204-210(207 ) 205.25 209.75	88.5 (1k)	1,080 (5k)
	Waegwan 왜 관 (Cp. Carroll)	-	49(UHF) (100)	680-686(683 ) 681.25 685.75	88.5	1,080 (250)
	Chinhae 진 해 (Chinhae NS 외)	-	2(VHF) (100)	54-60(57) 55.25 59.75	88.5 (50)	1,512 (250)
	Pohang 포 항 (Cp. Libby 외)	-	-	-	-	1,512 (250)
	BUSAN 부 산 (Cp. Hialeah 외)	-	-	-	88.1 (250)	1,260 (5k)
	CHEJU 제 주 (Chejudo Recreation Area)	-	-	-	_	1,512 (50)

# **TBS Radio:**

Seoul: 101.3 MHz Busan: 90,5 MHz Gwangju: 98,7 MHZ

# Annex 2

# **SIREN WARNING SIGNALS**

3 MINUTES CONSTANT SOUND = WARNING / SEEK SHELTER 1 MINUTE

CHANGING SOUND = AIR ATTACK WILL START / STAY IN SHELTER

# Annex 3

#### KOREAN EMERGENCY TELEPHONE NUMBERS

# 1. MOFA (Ministry of Foreign Affairs)

Duty Office (only after office hours)

60, Sajik-ro 8-gil, Jongno-gu

Seoul 110-787 Tel.: 2100-211 Fax: 2100-7999

2. National Police Agency

97, Tongil-ro Seodaemun-gu

Seoul, 120-020 Tel.: 182

Anti-terrorist Division: Mr PARK Sung Soo Mob 010-367-9574

3. <u>Police general telephone number</u> 112

4. Fire rescue team 119

5. <u>National Health Institute</u>

(Korea Centers for Disease Control & Prevention)

187 Osongsaengmyeong2-ro, Osong-eup, Cheongwon-gun,

Chungcheongbuk-do, Korea 363-951 Tel.: 82-43-719-7700

<u>Department of infectious disease control</u>

Division of communicable disease control: Tel.: 82-43-719-8111 Emergency room bio-chemical anti-terrorism (24 hrs): Tel.: 82-43-719-8057

Emergency disease counselling and Hospital guide 1339

# Annex 4

# **CONTACT POINTS**

# **Embassies and Honorary Consulates in Seoul**

# **Delegation of the European Union**

S-TOWER Building, 16th Floor 82 Saemunan-ro, Jongno-gu

Tel.: 3704-1700

E-mail: delegation-rep-of-korea@eeas.europa.eu

#### **Embassy of Austria**

21<sup>st</sup> Floor, Kyobo Bldg. Jongno 1, Jongno-gu

Tel.: 721 1700E-mail: <a href="mailto:seoul-ob@bmeia.gv.at">seoul-ob@bmeia.gv.at</a>

# **Embassy of Belgium**

737-10, Hannam-2-dong

Tel.: 749-0381/4

E-mail: seoul@diplobel.fed.be

# **Embassy of Bulgaria**

723-42, Hannam 2-dong Yongsan-gu, Seoul 140894

Tel.: 794-8625/6 Fax: 794-8627

E-mail: embassy.seoul@mfa.bg

# **Honorary Consulate of Bulgaria**

3<sup>rd</sup> Floor, Daeyong Building 90, Nonhyeon-dong, 135-010

Tel.: 3014-2700 Fax: 3014-2710

# **Embassy of the Czech Republic**

1-121 Shinmunro 2-ga

Tel.: 725-6765/6; 720-6453

E-mail: czechembseoul@gmail.com; seoul@embassy.mzv.cz

# **Embassy of Denmark**

Room #501, Namsong Building 260-199, Itaewon-dong

Tel: 795-4187

E-mail: <a href="mailto:selamb@um.dk">selamb@um.dk</a>

# **Embassy of Finland**

18<sup>th</sup> Fl., Kyobo Bldg. Jongno 1, Jongno-gu

Tel.: 732-6737/6223/4421 E-mail: <u>sanomat.seo@formin.fi</u>

# **Honorary Consulate of Finland**

1 Kwanak-ro Kwanak-gu, Seoul

Tel.: 880-6945 Fax: 877-0513

# **Embassy of France**

30, Hap-dong, Seodaemun-gu

Seoul 120-030 Tel.: 3149-4300 Fax: 3149-4410

E-mail: ambafrance@hanafos.com

# **Embassy of Germany**

308-5, Dongbinggo-dong,

Yongsan-gu Tel.: 748-4114 Fax: 748-4161

E-mail: info@seoul.diplo.de; rk-1@seou.diplo.de; rk-10@seou.diplo.de

# **Embassy of Greece**

27th Floor, Hanwha Building Janggyo-dong

Tel.: 729-1400/1

E-mail: greekemb@kornet.net

# **Embassy of Hungary**

1-103, Dongbinggo-dong

Tel.: 782-2105

E-mail: mission.sel@mfa.gov.hu

# **Honorary Consulate of Hungary**

20<sup>th</sup> Floor, Dongyang Tower Dangsan 4-ga

Tel.: 2639-1712

# **Embassy of Ireland**

13Th Floor, Leema Building, 42, Jong-ro 1-gil, Jongno-gu Seoul 03152

Tel: 02 721-7200 Fax: 02 774-6458

E-mail: seoulembassy@dfa.ie

# **Embassy of Italy**

3Fl, Ilshin Bldg, 714 Hannam-dong, Yongsan-gu, Seoul 140-894

Tel.: 750 0200/1

E-mail: embassy.seoul@esteri.it

# **Honorary Consulate of Luxembourg**

20<sup>th</sup> Floor, Janggyo Building

Janggyo-dong Tel.: 316-6113

# **Embassy of the Netherlands**

10th Fl., Jeongdong Bldg., 15-5 Jeong-dong,

Jung-gu, Seoul 100-784

Tel.: 311-8600 Fax: 311-8650

E-mail: seo@minbuza.nl

# **Embassy of Norway**

13 fl. Jeongdong Bldg., 15-5 Jeong-dong, Jung-gu, Seoul 100-784

Tel: 727 7100

E-mail: emb.seoul@mfa.no

# **Embassy of Poland**

70, Sagan-dong, Jongno-gu

Seoul 110-190 Tel.: 723-9681

E-mail: seul.amb.sekretariat@msz.gov.pl; polandseoul@gmail.com

# **Embassy of Portugal**

2<sup>nd</sup> Floor, Wonseo Bldg. 171, Wonseo-dong, Jongno-gu Seoul 110-280

Tel.: 3675-2251/3

E-mail: <a href="mailto:embport@chol.com">embport@chol.com</a>

# **Embassy of Romania**

1-104, 1-130, Dongbinggo-dong

Yongsan-gu, Seoul

Tel.: 797-4924, 797-6438

E-mail: embassy@romania.ollehoffice.com

# **Honorary Consulate of Romania**

Poonglim Space bon 202-311 Kwanghwamun Sajikdong 54 Jongno-gu Seoul 110-054

Tel/Fax: 720-3657

E-mail: kaimtime@unitel.co.kr

# **Embassy of Slovakia**

389-1, Hannam-dong Yongsan-gu, Seoul 140-210

Tel.: 794-3981/5420

E-mail: slovakemb@yahoo.com; emb.seoul@mzv.sk

# **Embassy of Spain**

726-52, Hannam-dong Seoul 142-210

Tel.: 794-3581/2

E-mail: emb.seul@maec.es

#### **Embassy of Sweden**

Danam Building, 8th Fl., 120, Namdaemunro 5-Ga, Jung-Gu, Seoul 100-704

Tel.: 3703-3700 Fax: 3703-3701/02 E-mail: ambassaden.seoul@gov.se

# **Embassy of Switzerland**

20-16 Daesagwan-ro 11-gil Yongsan-gu, Seoul 04404

Tel: 02 739 9511 Fax: 02 737 9392

E-mail: seo.vertretung@eda.admin.ch

# **Honorary Consulate of Latvia in Seoul**

Honorary Consul General: Mr. Kyung-Hoon Kwon

Address: 4th Floor, Dong Won Building, Samsung-Dong, Kangnam-Gu, Seoul

TEL.02 2141 3000 FAX: 02 2141 3097; 02 2141 3033

E-mail: chairman@curocom.com;

Mr. August J. Kim, Assistant to the Honorary Consul General

E-mail: j.august.kim@curocom.com)

# **Embassy of the United Kingdom**

Sejong-daero 19-gil 24 Jung-gu, Seoul 110-120

Tel.: 3210-5500

E-mail: Enquiry.Seoul@fco.gov.uk

Consular.seoul@fco.gov.uk

# **Honorary Consulates outside Seoul**

#### **DAEGU**

# **Honorary Consular Agency of Italy**

At Daegu Bank

118 Suseong-dong 2ga Suseong-gu Daegu, 706-712

Tel: 053-740-2024

# Honorary Consul of the Republic of Lithuania in the Republic of Korea

(Daegu City, Gyeongsangnam and Gyeongsangbuk provinces)

Dr. Kwang Bum PARK

Address: 10F, MIR Dental Hospital Building,

149-132, Samduk-dong 2Ga, Jung-gu

Daegu, 700-412, Republic of Korea

Tel.+82 53 212 2074 Fax.+82 70 7469 2074

E-mail:ltconsul.dg@gmail.com

# **Honorary Consulate General of the Republic of Poland**

Prof. Synn Ilhi (신일희)

Baekhak Hall, c/o Keimyung Univ.

104 Daemyungro

Daegu

Tel.: 0082 53 620 2111

Fax: 0082 53 580 5005

# **Honorary Consulate of Sweden**

Dept. Pathology, Dongsan Medical Center, Keimyung University, 216 Dalsungro Chung-gu, Daegu

Tel: 053-250-7958

#### **DAEJON**

# **Honorary Consulate of Sweden**

Daejeon Sun Hospital 10-7, Mok-dong, Jung-gu, Daejon 301-725

Tel.: 042-220-8007 Fax: 042-257-7878

#### **Honorary Consulate of Romania**

394-1 Jung-chon Dong, Jung Gu, Daejeon

Tel: 042 251 5012

E-mail: kyunghoonsun@hotmail.com

# **BUSAN**

# **Honorary Consulate of Austria**

1817, Jungang-daero, Geumjeong-gu, Busan

Republic of Korea Tel.: +82 (0)51 519 2100

Fax: +82 (0)51 512 1002

E-mail: <a href="mailto:smkwon@bn-korea.com">smkwon@bn-korea.com</a>

# **Honorary Consulate of Bulgaria**

Woojoo B/D 226-11 Joongang-Daero, Dong-gu, Busan

Tel: 051 441 9991 / captyilee@naver.com

# **Honorary Consulate of Denmark**

8<sup>th</sup> Floor, Eyes Vision Bldg. 46-4 Geoje 1-dong, Yeonje-gu

Tel.: 051-244-9697 Fax: 051-244-4484

mail@pusanlaw.com

# **Honorary Consulate of Finland**

Wärtsilä Korea Ltd. 15-36, Gangbyeon-daero 456 beon-gil, Sasang-gu, 617-831

Tel.:051-329-0502 Fax: 051-324-4348

seonmi.hong@wartsila.com

# **Honorary Consulate of Germany**

German Building, 8<sup>th</sup> Floor 24-2, Daechang-dong 1-ga

Tel.: 051-441-4112 Fax: 051-441-4113

hjy911211@hanmail.net

# **Honorary Consulate of France**

Yeomchang building, 3rd Floor 311 chungyeol-daero, dongnae-gu

Tel.: 051-465-0306 / info@afbusan.co.kr

# **Honorary Consulate of Norway**

7<sup>th</sup> floor, Haeundae I-Park C1 Unit, 38, Marine City 2-ro,

Haeundae-Gu, Busan (612-824)

Tel: 051 610-7838 Fax: 051 611-7172

# **Honorary Consulate of Portugal**

5<sup>th</sup> Floor, Bando Building

36, Jungang-dong 4-ga, Jung-gu

Tel.: 051-441-2988 / reg@isrocam.com

# **Honorary Consulate of Romania**

614-845 2nd Floor, 175beon-ji, Bujeon- 2 dong,

Jin-gu, Busan Tel : 051 465 4645 Fax : 051 465 8588

E-mail: khchoi8831@gmail.com

# **Honorary Consulate of the Slovak Republic**

J-Square Building, 94 Geumjeong-ro Jangjeon-dong, Geumjeong-gu Busan Tel.: 051-520-9011 Fax.: 051-514-0219 E-mail.: oh.myung.hwan@drbworld.com

# **Consulate of Sweden**

1229, Woo-dong, Haewoondae-gu, Busan 612-020

Tel.: 051-709-6203 Fax: 051-622-7224

# **Honorary Consulate of the United Kingdom**

c/o Michael Trade & Engineering 1707, Ocean Tower, Haewoondae, Busan

Tel.: 010 9437 3353 / 051 740 5751 moonik-kim-honcon@fconet.fco.gov.uk

#### **ULSAN**

# **Honorary Consulate of Belgium**

100 Ijin-Ro, Onsan-Eup, Ulju-Gun Ulsan-City 689 - 892 tel 052-231-0001 fax 052-231-0094

# **GWANGJU**

# Consulate of Sweden, Dongshin University

185, Geonjae-ro Naju-si, Joellanam-do Tel.: 061 330-3698

Fax: 061 330-3690

# **HONGCHEON**

Vivaldi Park, 1290-14 Palbong-ri, Seo-myeon, Hongcheon-gun, Gangwon-do 25102

Tel.: 02 2222-7235

# **INCHEON**

# Sweden

401Ho Gwangjang-ro 4beon-gil Bupyeong-gu, Incheon 21404

Tel.: 2 776-0015 Fax: 776-2521